

AGENDA

Meeting: Bradford on Avon Area Board
Place: Bloomfield Suite, Dorothy House, Winsley, BA15 2LE
Date: Wednesday 7 March 2018
Time: 6:30pm for 7.00 pm start

Including the Parishes of Limpley Stoke, Winsley, Monkton Farleigh, Bradford-on-Avon, Holt, South Wraxall, Wingfield, Westwood, Staverton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm

Please direct any enquiries on this Agenda to Kevin Fielding , direct line 01249 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jim Lynch - Bradford on Avon North (Chairman)
Cllr Trevor Carbin - Holt and Staverton (Vice-Chairman)
Cllr Sarah Gibson - Bradford on Avon South
Cllr Johnny Kidney - Winsley and Westwood

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

	Items to be considered	Time
	Arrival and Refreshments	6:30pm
1	Welcome	7:00pm
2	Apologies for Absence	
3	Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee	
4	Approval of Minutes (<i>Pages 1 - 6</i>) To approve and sign as a correct record the minutes of the meeting held on the 24 January 2018	
5	Chairman's Announcements (<i>Pages 7 - 12</i>) <ul style="list-style-type: none"> • #Clean Up Wilts supporting the Great British Spring Clean • Eat Out Eat Well • Work Wiltshire Website • Real Change Wiltshire 	7:05pm
6	Partner Updates (<i>Pages 13 - 20</i>) <ul style="list-style-type: none"> • Wiltshire Police • NHS Wiltshire • HealthWatch Wiltshire • Parish Councils • Dorset & Wiltshire Fire and Rescue 	7:10pm
7	Welcome to Winsley and Traffic Issues Chairman, Winsley Parish Council and Winsley Hill Traffic Action Group	7:20pm
8	Community Grant Scheme - applications for funding <ul style="list-style-type: none"> • We Hear You requesting £2,584 for WHY counselling services in Bradford on Avon for cancer and other life- 	7:40pm

threatening illnesses

- Nightingales Together requesting £906 for an inter-generational project between pre-school children and care home residents
- Bradford on Avon Walkers Are Welcome requesting £402 towards footpath maintenance and walking festival support
- Councillor Led Grant application from Jonny Kidney requesting £3,500 towards the Bridge@175 - Ground Investigation Survey Setup Costs
- Councillor Led Grant application from Sarah Gibson requesting £5,000 towards projects identified by the Womens 100 Working Group (**attachment to follow**)

9 **Joint Strategic Assessment 2017/18 - end of year report on priorities and spending**

8:10pm

Peter Dunford, Community Engagement Manager

- Culture and Tourism
- Business
- Pedestrian Friendly
- Air Quality/ Public Health
- Social Isolation/ Mental Health
- Assets
- Parish issues and engagement

10 **Working Groups - end of year reports**

8:30pm

A. Community Area Transport Group

Councillor Sarah Gibson

- To approve and sign as the correct record the Minutes of the Bradford on Avon Community Area Transport Group meeting held on 19 February 2017

B. Local Youth Network

Councillor Trevor Carbin

- To approve and sign as the correct record the Minutes of the

Bradford on Avon Local Youth Network Management meeting held on 27 February 2018

- The LYN Management Group recommends approval of a youth grant application from Wiltshire Mighty Girls for £ 1,970 towards the running costs of the Raise Your Game workshops in May 2018
- The LYN Management Group recommends the procurement of Bradford on Avon Town Council for the sum of £6,243.20 to rejuvenate the youth work within the town and surrounding villages
(Town Councillor Dom Newton to speak to this item)

C. Health and Wellbeing Group

Councillor Johnny Kidney

- To approve and sign as the correct record the Minutes of the Bradford on Avon Health and Wellbeing Group held on 5 March 2018
- The Health and Wellbeing Group recommends the procurement of Age UK Wiltshire to provide Year 2 of the Living Well service for the sum of £ 6,000 to provide targeted support for the care needs of older people identified by the Bradford on Avon health centre

11 **Date of Next Meeting**

Wednesday 23 May 2018 at St Margaret's Hall, Bradford on Avon

12 **Close**

9:00pm

MINUTES

Meeting: BRADFORD ON AVON AREA BOARD
Place: South Wraxall Village Hall, Bradford on Avon, BA15 2SE
Date: 24 January 2018
Start Time: 7.00 pm
Finish Time: 8.40 pm

Please direct any enquiries on these minutes to:

Kevin Fielding ,Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk
Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jim Lynch (Chairman), Cllr Trevor Carbin (Vice-Chairman) and Cllr Johnny Kidney

Wiltshire Council Officers

Peter Dunford – Community Engagement Manager
Kevin Fielding – Democratic Services Officer
Emma Drage – Local Youth Facilitator

Town and Parish Councillors

Holt Parish Council – Andrew Pearce
South Wraxall Parish Council – Mark Careo

Partners

Dorset and Wiltshire Fire & Rescue Service – Andy Green

Total in attendance: 20

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome</u></p> <p>The Chairman welcomed everybody to the South Wraxall Village Hall and introduced the Area Board members.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Sarah Gibson – Wiltshire Council.</p>
3	<p><u>Minutes</u></p> <ul style="list-style-type: none"> • The Minutes of the Area Board meetings held on the 22 November 2017 were signed as the correct record.
4	<p><u>Declarations of Interest</u></p> <p>Wiltshire Rural Music School grant application – Cllr Trevor Carbin.</p>
5	<p><u>Chairman’s Announcements</u></p> <p>The Following Chairman’s Announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Office of Police and Crime Commissioner – precept consultation
6	<p><u>Welcome to South Wraxall</u></p> <p>Mark Caroe - Chairman, South Wraxall Parish Council welcomed the Area Board to South Wraxall.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That South Wraxall had a relatively low crime rate, with a population of 400 people. • Parish issues included the two road junctions on the B3109 that ran through the village. It was felt that both junctions were hazardous, with the Wildcross junction particularly hazardous with overgrown hedges. • That the road surface was very poor in places. <i>This was noted, and would be brought up at the CATG meeting.</i>

	<ul style="list-style-type: none"> • That the village would like to see village road gates installed, and would like to install “Warning Horses” signage around the parish. <p>The Chairman thanked Mark Caroe for his presentation.</p>
7	<p><u>Partner Updates</u></p> <p>The following Partner Update contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Wiltshire Police – Inspector Andy Fee presented the written report • Wiltshire & Dorset Fire and Rescue Service • NHS Wiltshire • HealthWatch Wiltshire
8	<p><u>Staverton Flood Risk</u></p> <p>Andy Green - Dorset & Wiltshire Fire and Rescue gave a presentation that highlighted the flood risks to the public at Staverton, and the proposal for flood gates to be installed at four key points to stop motorists from ignoring the current signage and temporary measures to close the local flooded roads.</p> <p>Dorset & Wiltshire Fire and Rescue Service believed that a permanent and sustainable solution needed to be found before there was a loss of life.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That flood water in the Holt Cut can be waist deep and swift moving. • DWFRS defines swift water as movement / flow over 4mph, or walking pace. This flow is enough to sweep your feet from under you. • Floods also bring large amounts of debris within the flow both floating and submerged. • Phone Signals in this area are poor <p>The proposed solution</p> <ul style="list-style-type: none"> • Gate 1 – located beyond the Tollgate Public house on the B3106 and in a position to allow access to local farm land. Span approximately 5.15m. • Gate 2 – located at the bottom of the B3106 in close proximity to the

	<p>traffic lights. Approx span 8m.</p> <ul style="list-style-type: none"> • Gate 3 – located at Forewoods common crossroads, causeway junc with B3107. Located beyond gated farmers access. Approx span 9.9m. • Gate 4 – located at the Cereal partners site before the bridge by the traffic lights. Approx span 9.2m. <p>It was agreed that the Bradford on Avon Area Board would facilitate a meeting of all interested parties, with the hope of getting the proposal agreed and implemented.</p> <p>The Chairman thanked Andy Green for attending the meeting.</p>
9	<p><u>Community Grant Scheme</u></p> <p>The Area Board considered eight applications for grant funding:</p> <p>Decision Winsley Cricket club awarded £2,500 towards a septic Tank.</p> <p>Decision Bradford on Avon Cycling Festival awarded £2,000 towards a Cycling Festival event in July 2018.</p> <p>Decision Wiltshire Rural Music awarded £1,000 towards a Holt Makes Music project to be delivered in March 2018.</p> <p>Decision Councillor Led bid from Cllr. Sarah Gibson awarded £1,250 towards the Home Run app school travel research.</p> <p>Decision Councillor led bid from Cllr. Sarah Gibson awarded £1,000 towards a car parking study for Bradford on Avon.</p> <p>Decision Councillor led bid from Cllr Sarah Gibson awarded £1,275 towards coach friendly status signs.</p> <p>Decision Councillor Led bid from Trevor Carbin awarded £1,000 to purchase additional litter- picking equipment.</p> <p>Decision Councillor led bid from Trevor Carbin awarded £500 towards the Staverton Reed Beds project.</p>

10

Updates from Working Groups:

Community Area Transport Group
Councillor Sarah Gibson

Decision

- **The Minutes of the Bradford on Avon Community Area Transport Group meeting held on the 13 November 2107 were signed as the correct record.**

Local Youth Network
Councillor Trevor Carbin/ Emma Drage

Decision

- **The Minutes of the Bradford on Avon Local Youth Network Management meeting held on the 9 January 2018 were signed as the correct record.**

The LYN Management Group recommends approval of a youth grant application from Broughton Gifford and Holt Youth Work project towards the running costs of the Holt Youth Club in 2018.

Decision

- **Agreed**

Health and Wellbeing Group
Councillor Johnny Kidney

Decision

- **The Minutes of the Bradford on Avon Health and Wellbeing Group held on 15 September 2017 were signed as the correct record.**

The Health and Wellbeing Group recommends approval of an application from Bradford on Avon Library for £200 to establish Wellbeing Wednesdays.

Decision

- **Agreed**

11	<p><u>#cleanupWilts supporting the Great British Spring Clean 2018</u></p> <p>The Community Engagement Manager introduced the 2018 Great British Spring Clean, an initiative by Wiltshire Council in conjunction with Keep Britain Tidy to engage communities in cleaning up their environment and to get involved in community litter picking events across the weekend of 2- 4 March 2018 and thereafter.</p> <p>A short film “Clean up Wilts” was shown, highlighting Wiltshire Council’s new initiative to reduce litter dropped in Wiltshire by residents and visitors, reduce fly-tipping in the county and make dropping litter an ethical issue. The campaign looked to change attitudes through education and encourage behavioural change.</p> <p>Promotional materials would be circulated when available and interested communities were encouraged to register their event in good time, to allow waste collection arrangements to be made.</p>
12	<p><u>Date of Next Meeting</u></p> <p>Wednesday 7 March 2018 at Dorothy House Hospice in Winsley</p>

Chairman's Announcements

Subject:	Clean-Up Wilts campaign and the Great British Spring Clean
Officer Contact Details:	Your Community Engagement Manager (CEM)

This year phase two of the county-wide Clean-Up Wilts campaign will be implemented.

The campaign, which was launched last October, focused on targeting fly-tipping across the county as its first phase.

This year the campaign focuses on litter from food-on-the-go, chewing gum and cigarette butts and community litter picks as part of supporting the national Great British Spring Clean, which takes place on the weekend of 2 to 4 March (2018). Over the last two years – communities across Wiltshire have participated in the litter picks and more than 30 tonnes of litter has been collected.

As a result of this participation, Wiltshire Council has been shortlisted as a finalist in the Keep Britain Tidy Network Awards – Local Authority Award category. The shortlisting is based on the evidence of the strong community spirit that prevails in Wiltshire, which was clearly demonstrated last year on the weekend of the 2017 Great British Spring Clean (Friday 3 to Sunday 5 March).

More than 3,200 volunteers took part in litter picks across the county, giving up their time to help make their communities a better place to live. In all, 152 litter picks took place throughout the county during the weekend, and the volunteers collected 3,025 bags of rubbish, with 18.15 tonnes collected in total.

The award winner will be announced on 8 February. Just being a finalist is recognition of what makes Wiltshire unique. It would be great if this year's Great British Spring Clean event could be another success.

It would of course be much better if people didn't drop litter in the first place and that we didn't have to spend more than £2.5 million each year collecting this rubbish. Wiltshire is a beautiful county and we want to keep it that way.

We will hear more about the Clean-Up Wilts campaign and this year Big Spring Clean on tonight's agenda.

EAT OUT EAT WELL AREA BOARD UPDATE – March 2018

Progress with rolling out the EOEW Award in Bradford has been encouraging. A number of the prominent town centre food businesses have now signed up and been assessed including Westview Day Nursery, Poppies Tearoom, Thai Barn, Weaving Shed, Swan Hotel, Grounded and Pablos. A further four businesses are working towards achieving the award.

A promotional event is planned in April.

There is no budget to continue to fund a full time officer for the forthcoming year and therefore new businesses will now not be actively recruited but the businesses who are already participating will continue to be supported as will the Eat Out Eat Well scheme. A funding review will be undertaken in a years time.

Chairman's Announcements

Subject:	The new one-stop shop Work Wiltshire website
Contact Details:	https://workwiltshire.co.uk/

Key message:

On the 4th July, the new Work Wiltshire website launched. This is a unique website containing a huge range of education, employment and skills information which would normally have been located on several different sites and can now be found in one location with signposting to other relevant sites.

This website has been made to be accessible, attractive and a professional information hub. By having a one-stop-shop website, it will enable us to become the go-to place for career information, advice and signposting to relevant sites that the customers are looking for.

Work Wiltshire website contains information and links for: next steps in education, apprenticeships, information for employers, support available for those with barriers to work, information for those looking for work or wanting to upskill, financial support, further and higher education, local projects, support for schools and policies and data.

Questions:

How we set it up?

The Work Wiltshire website was originally created to support employers, employees and those looking for work. It then expanded to cover the programmes that the Employment and Skills Service were running, as well as providing career information, labour market intelligence, Wiltshire statistics, news and events and the services strategy.

The Employment and Skills service decided expand the website further and extend the range of audiences it catered for and allow them to access all the information they may need in one location. The redevelopment of the website was funded by Action 4 Wiltshire and has engaged with key stakeholders throughout the development to make sure that the website will work as effectively as possible and include tailored information to the different users.

Who were involved?

The main development of the website was conducted by the Employment and Skills Service at Wiltshire Council with stakeholders from Children's Services, Employment and Community Skills, local schools, Carer Support Wiltshire, Community First as well as others, contributing content and feedback to ensure the website is relevant, engaging and accessible.

Chairman's Announcements

What we are hoping to achieve?

A helpful and creditable website which enables local people and employers to find the key information and links they would like to know in one location.

Is this a model used elsewhere?

Other websites focus on specific sections which are included on the Work Wiltshire, but to our knowledge the combination of having all education, employment and skills information for young people, the general public, those with barriers to work and employers, all in one location is unique.

What has been the website take-up so far?

Since its launch we have had over 3,540 people use our website looking at 13,175 pages, with a wide variety of age demographics. The most popular pages so far being apprenticeships information for employers, apprenticeships, support for schools, and young people's next steps.

What can it do for people?

People will be able to search through the different sections on the website to find out education, employment and skills information. There is also a news section and events page, which shows the Employment and Skills service blog, local vacancies, Higher Education open days and much more.

It will help employers with find information and support for their business including how to set up an apprenticeship, free HR support, how business can get involved in local programmes, grants and other information.

It also has a dedicated section to help schools with careers education, giving information of local support, provision, the Wiltshire Careers Education Programme and support helping them arrange careers events.

It also has a section for those with complex needs and barriers to work; which highlights what support there is for them.

REAL CHANGE WILTSHIRE

The best chance for a homeless person to get off the streets is with professional help from a charity or support organisation.

Making sure help reaches homeless people is far more effective than giving money to people on the street.

If you do want to donate, your small change can make a real change in Wiltshire – and a big difference to charities supporting the homeless.

Find out how you can help – www.wiltshire.gov.uk/realchangewiltshire

To notify the right people about a rough sleeper – www.streetlink.co.uk

#realchangewilts



BRADFORD ON AVON AREA BOARD REPORT – MARCH 2018

Hello and welcome to this month's Community policing report.

This month's report will focus on Independent Advisory Groups (IAGs).

The primary role of an IAG is to act as a 'critical friend' to the Police. IAGs were created to work as genuine partners with the Police to inform improvements in service delivery with a particular focus on diversity and the protected characteristics as covered by the Equality Act 2000.

IAGs do not represent the views of the community as a whole, but of the individual IAG members. IAGs are only one part of the jigsaw of wide community consultation engagement.

What do IAGs do?

As critical friends, IAG members constructively advise and work with the Police as a genuine partner in driving service improvement. Members will challenge conventional thinking and giving an independent perspective on issues through a process of open discussion and feedback.

IAG members are not expected to provide 'specialist advice' on policing issues. Rather, they are designed to provide advice on how policing services may be, or are being perceived by communities. IAG members are not independent scrutinisers, as this function is carried out via existing established mechanisms.

What do members do?

- Give individual perception / advice on policy (including policy development), and practices, which impact on diverse communities.
- Provide a view on how particular police activities are likely to be perceived by communities, for example Stop & Search.
- Give a personal perspective as a person who is connected to a particular community – IAG members do not speak on behalf of the community.
- Advise the police on cultural and other issues, specifically relevant to the community involved.
- Give post incident advice in regard to critical incidents, noting how the incident advice may differ in different communities and cultures.

IAG Meetings

It is recommended that IAGs meet at least 4 times a year.

The IAG Chair and Coordinator will consult members and set meeting agendas.

The agenda can be informed from the information offered in the IAG information pack and will be updated at intervals in time for each meeting by the Strategic Service Improvement Department within Wiltshire Police.

The information pack will contain amongst other things, Hate Crime and Stop and Search activity data. If there is a rise in activity for example, members may wish to understand why and cover this as an agenda item.

A recent IAG recruitment campaign was conducted, and we are due to hold our first meeting in the beginning of April.

OTHER INFORMATION

Wiltshire Police has announced that Chief Constable Mike Veale will be stepping down in his role, and has accepted the role of Chief Constable for Cleveland Police. His last day with Wiltshire Police will be 4th March 2018. Mr. Veale has said "It's been a very difficult decision to make, after serving here in Wiltshire for 13 years and the wider

West Country for almost 34 years. However, I feel it is the right time for a new challenge and it is for that reason that I plan to make this move. I would like to publicly thank my officers and staff for their unwavering support for me during my tenure as Wiltshire Police Chief Constable".



Kier Pritchard will become Temporary Chief Constable. His appointment will be for a period of 12 months. Kier is an experienced senior Police Officer and will provide stability, innovation and build upon excellent foundations. Kier will take up the post of Temporary Chief Constable on Monday 5th March.

Paul Mills, who is currently an Assistant Chief Constable, has been appointed as Temporary Deputy Chief Constable.

Mr. Pritchard said "I'm delighted to be able to announce that Paul Mills will become Temporary Deputy Chief Constable as of Monday 5th March. The appointment of a Deputy provides additional stability to the Senior Leadership Team in the force and will allow us to continue to work closely with the Police and Crime Commissioner in meeting the priorities he has set for the Force within his Police and Crime Plan."



Craig Holden, who is currently a Superintendent, has been appointed as Temporary Assistant Chief Constable, as of Monday 5th March.

If you have any questions about any of the above, please contact PCC Angus Macpherson on:
policeandcrimecommissioner@wiltshire.pcc.pnn.gov.uk

CRIME EXCEPTIONS DATA

These figures are based on an evaluation of data, over a two year rolling period. Using this data we can predict what figure is the average that should be reported in a specific month, and what are the higher and lower parameters that we may expect. Figures outside of these parameters are classed as 'Crime Exceptions'.

***** Domestic Abuse figures will also be included in the values as it is on our Control Strategy but here will be no details shared on these cases *****

JANUARY 2018 DATA

EA - Bradford on Avon Area (Town and Villages)

January 2018 showed a total of 50 crimes for the EA Area against the average of 56.3 for this same month over the last 2 years. There are no exceptions within the data.

The three largest crime groups accounted for 88% of EA crime as follows;

Violence Against the person showed 14 crimes compared to the average of 15.3

Theft showed 19 crimes compared to the average of 23.3

Criminal Damage showed 11 crimes compared to the average of 10.3

These breakdown to the beat areas as follows;

EA11 (Bradford on Avon Town)

January 2018 showed a total of 32 crimes for the EA11 Area against the average of 35.3 for this same month over the last 2 years. There are no exceptions within the data.

The three largest crime groups accounted for 91% of EA11 crime as follows;

Violence Against the person showed 9 crimes compared to the average of 8.8

Theft showed 14 crimes compared to the average of 15.6

Criminal Damage showed 6 crimes compared to the average of 6.2

EA12 (Wingfield, Westwood, Limpley Stoke, Winsley, Monkton Farleigh, South Wraxall, Holt, Staverton)

January 2018 showed a total of 18 crimes for the EA12 Area against the average of 23 for this same month over the last 2 years. There are no exceptions within the data.

The three largest crime groups accounted for 83% of EA12 crime as follows;

Violence Against the person showed 5 crimes compared to the average of 6.5

Theft showed 5 crimes compared to the average of 4.7

Criminal Damage showed 5 crimes compared to the average of 4.3

feedback@wiltshire.police.uk

FEBURARY 2018 DATA

EA - Bradford on Avon Area (Town and Villages)

February 2018 showed a total of 62 crimes for the whole EA Area against the average of 56.1 for this same month over the last 2 years. There are no exceptions within the data.

The three largest crime groups accounted for 87% of EA crime as follows;

Theft showed 32 crimes compared to the average of 23.7
Violence Against the person showed 12 crimes compared to the average of 14.9
Criminal Damage showed 10 crimes compared to the average of 10

EA11 (Bradford on Avon Town)

February 2018 showed a total of 43 crimes for the EA11 Area against the average of 35.3 for this same month over the last 2 years. There are no exceptions within the data.

The three largest crime groups accounted for 88% of EA11 crime as follows;

Theft showed 24 crimes compared to the average of 15.9
Criminal Damage showed 8 crimes compared to the average of 6.2
Violence Against the person showed 6 crimes compared to the average of 8.4

EA12 (Wingfield, Westwood, Limpley Stoke, Winsley, Monkton Farleigh, South Wraxall, Holt, Staverton)

February 2018 showed a total of 19 crimes for the EA12 Area against the average of 20.8 for this same month over the last 2 years. There are no exceptions within the data.

The three largest crime groups accounted for 84% of EA12 crime as follows;

Theft showed 8 crimes compared to the average of 7.8
Violence Against the person showed 6 crimes compared to the average of 6.5
Criminal Damage showed 2 crimes compared to the average of 4

OTHER INFORMATION

WEEKLY TASKING MEETING

Inspector Andy FEE chairs a weekly internal “tasking meeting” where emerging community issues and concerns are raised and discussed for the whole West Wiltshire CPT area. From this meeting, priorities and actions are set and a tasking document produced. This involves developing strategies and the targeting of resources (including partner agencies) into tackling the issue or concern.

Currently the focus for the Bradford on Avon Board Area is burglary, particularly Dwelling Burglary.

Following several reports of confirmed and attempt burglaries in Bradford Town, and Staverton areas both high visibility and plain clothes patrols have been taking place during night time hours.

This has led to a significant result as documented below.

BURGLARY ARRESTS UPDATE

Officers are investigating a series of burglaries in Trowbridge, Melksham, Bradford on Avon and Westbury areas which have all occurred in the last few weeks. In the majority of the burglary cases, offenders have entered a property via an insecurity (mainly the front door) or able to obtain front door/car keys via access through the letterbox

As a result, 4 males, 3 of them juveniles, were arrested on the 27th February in connection to the investigation. The CTT (Community Tasking Team) took on responsibility for coordinating the investigation. The update so far;

Two teenagers have been charged following a series of arrests relating to car key burglaries in west Wiltshire.

A 17-year-old from Warminster has been charged with aggravated taking a vehicle without consent, driving while disqualified and driving without insurance. He has been bailed and is due to appear at Salisbury Youth Court next month. He was also arrested on suspicion of burglary and has been released on conditional bail pending further enquiries.

A 17-year-old from Trowbridge has been charged with aggravated taking a vehicle without consent. He has been bailed and is due to appear at Salisbury Youth Court next month. He was also arrested on suspicion of burglary and has been released on conditional bail pending further enquiries.

A 16-year-old and 19-year-old, both from Trowbridge, who were arrested on suspicion of burglary, have been released on conditional bail.

To improve the security in and around your home, we are asking residents to remember the following advice:

- Lock your doors and windows every time you leave the house, and make sure you have approved locks or bolts on all doors and windows
- Use a timer to set lights to mimic your usual activity when you are not home.
- If you buy large or valuable items such as a bicycle, ensure any serial numbers are registered with www.immobilise.com
- Ensure keys and handbags are not on display in your premises
- Always report any suspicious activity, note any vehicle registrations, descriptions of persons involved and direction of travel
- Make sure any bolts on garden gates are low enough so that they cannot be opened by reaching over the top of the gate
- Never leave a key in a hiding place like in a plant pot or letterbox – a thief knows all the hiding places.

COMMUNITY MESSAGING

We continue to use this service to give up-to-date and timely crime updates and information as well as public appeals for information and security/safety advice.

PLEASE SIGN UP! Community messaging to receive regular emails regarding crime updates, crime prevention advice and public appeals specific for your area. - <https://www.wiltsmessaging.co.uk/>

feedback@wiltshire.police.uk

EVENTS

For those looking to organize an even within the community, please have a look at the toolkit available from Wiltshire Council, which gives guidance and advice with regards to most types of events, including information about traffic management and which agencies / departments need to be contacted when applying for various licenses / road closures.

It can be found at <http://www.wiltshire.gov.uk/public-events-toolkit.pdf>

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

CONTACT US

Please use 999 in an emergency or crime in progress. Use 101 for all past or non-urgent crimes/incidents and issues or visit Wiltshire Police's new website at;

<https://www.wiltshire.police.uk/>

CPT TEAM EMAIL (please use this email for all enquiries, meeting invitations and minutes)

CPTWestWiltshire@wiltshire.pnn.police.uk

Sector Inspector – Inspector Andy Fee – andy.fee@wiltshire.pnn.police.uk

Sector Deputy – Sergeant Gill Hughes – gill.hughes@wiltshire.pnn.police.uk

Community Coordinator – PC Lee Pelling – lee.pelling@wilstire.pnn.police.uk

feedback@wiltshire.police.uk

February 2018

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

News from the CCG!

Meet the team



Your primary healthcare team

Helping you and your family to receive the right healthcare at the right time

We have developed a [‘Your primary healthcare team’](#) leaflet to help you get the right appointment for your needs.

You may not always need to see your doctor. Many surgeries employ other healthcare staff such as nurses, pharmacists and emergency care practitioners who can help you. Speak to your Practice receptionist, or visit the Practice’s website to find out who could help you.

Each GP practice also has a range of staff including receptionists,, administration support staff and practice managers who work to ensure you have a great patient experience.

Struck down by Norovirus? Stay at home!

When it comes to sickness and diarrhoea, looking after yourself at home is often be the best option.

Norovirus is particularly widespread at this time of year, and diarrhoea and vomiting are often among its symptoms. It’s also very easily spread through contaminated surfaces and close contact with other people.

There is not cure for norovirus but it usually clears up by itself within a few days, and the best way to recover is through self-care at home – get plenty of rest, drink lots of fluids and wash your hands regularly with soap and water.

STAY WELL THIS WINTER

NHS

Diarrhoea and vomiting?

There’s no specific cure for stomach bugs such as norovirus
Treat yourself at home while the virus runs its course

- stay hydrated
- take paracetamol
- prevent spread
- stay at home for two days after symptoms clear

If you need guidance on what you can do to help yourself get better, speak to your local pharmacist – they can provide quick advice without you having to wait for an appointment or sit in a waiting room sharing your misfortune with others!

If you are worried your stomach complaint is something more than a simple bug, the pharmacist will be able to let you know if you need to see a doctor. You can also call NHS 111 and a trained call handler will talk you through the best course of action.

For more information on norovirus visit: www.nhs.uk

Have your say!

Help NHS England improve services for patients and take part in their survey

Equality Delivery System Grading

The Equality Delivery System (EDS2) is a tool which helps NHS organisations make sure services are fair for all patients and communities and supports NHS organisations to make sure that the people who work for them are treated fairly and can apply for a lot of different jobs at all levels.

Help them know how well they are doing for people from all backgrounds by taking part in their [survey](#) – closes on 18 February 2018.

Campaign – Catch it. Bin it. Kill it.

Cold weather can be seriously bad for your health. That's why it's important to look after yourself, especially during the winter. If you do start to feel unwell, even if it's a cough or cold, don't wait until it gets more serious – seek advice from your pharmacist.

If your cold develops into flu, which is very infectious and is spread by germs from coughs and sneezes – it can live on hands or surfaces for 24 hours.

To help reduce the risk of spreading germs – **CATCH IT. BIN IT. KILL IT.**



CATCH IT

Use tissues to trap germs when you cough or sneeze

BIN IT

Germs can live for several hours on tissues - bin used tissue as quickly as possible

KILL IT

Hands can transfer germs to any surface you touch - wash your hands often with warm water and soap

Most of us will catch a cold at some point during the winter months, leaving us with a runny nose, sneezing, sore throat and a cough. No one enjoys having a cold and by following these simple steps you could avoid passing the virus to someone else.

People have their say over Wiltshire dementia care

People living with dementia and their unpaid carers have welcomed plans to provide a clearer pathway of care which would help people stay at home for as long as possible.

Local people in Wiltshire have given their views on proposals put forward by NHS Wiltshire Clinical Commissioning Group and Wiltshire Council to improve health and care services for those living with dementia in Wiltshire.

The proposals included providing a clear and consistent pathway for professionals, voluntary organisations and the public from the initial diagnosis of dementia onwards. This would involve a team of dementia specialists from different areas coming together to work alongside each other in one team and investing in more specialist nurses linked to the local GP practice.

Other plans include identifying a select number of care homes across the county to provide specialist care for people with the most complex needs.

The county's independent health and care champion Healthwatch Wiltshire spoke to members of the public last July and August about what they thought about the proposals and a new report ***Talking to people about dementia: a focus on support for people with the most complex needs*** has now been released which outlines their findings.

Lucie Woodruff, Healthwatch Wiltshire Manager, explained: "When the Wiltshire Dementia Strategy was first published in 2014, we formed a partnership with voluntary and community sector groups in the county to make sure the strategy delivered in practice what it promised on paper.

"The aim of this engagement was to enable the public to hear about how the dementia strategy is being put into practice and to have their say on new proposals for dementia care in Wiltshire."

Staff and volunteers at Healthwatch Wiltshire produced an online survey, hosted several public meetings around the county and visited care homes to get people's views about the proposals. They found:

- People thought it was important for those living with dementia to be able to stay at home for as long as possible, with 74% saying the proposal for a clearer pathway of care would enable this.
- They felt more resources should be allocated to support people to live in their homes.
- People emphasised that the proposal must include provision for support in a crisis if it is to be effective in enabling people living with dementia to stay at home for longer.
- There was also concerns about the impact that the proposal may have on carers and felt that adequate support for carers must be

Continued >



Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

healthwatchwiltshire.co.uk

Healthwatch Wiltshire is the county's independent health and care champion. We listen to what people like about local health and care services, and what could be improved. These views are then shared with the decision-making organisations in the county, so together we can make a difference.

in place for it be successful.

- Those who were questioned thought there was a shortage of care home places for people with the most complex needs in Wiltshire, and the majority agreed that something should be put in place to address this issue.
- 78% of those who took part in the survey said that highly specialist dementia care should be provided in a small number of care homes.
- There was also widespread agreement that strong links and support from a team of dementia specialists could enable care homes to provide good quality care to this group of people.



One person said: “As a dementia champion, I have spoken to a lot of people with dementia who would rather stay in their own home for as long as possible. This proposal appears to offer that.”

Another carer added: “This will only work when focus is also placed on non-paid carers and that they also receive specialist support and respite to enable them to manage and cope with caring for the person with dementia.”

Others expressed concerns about the location of specialist care homes, whether there would be enough places to meet the demand and the potential impact on other care homes and their ability to care for people living with dementia.

The full report *Talking to people about dementia: a focus on support for people with the most complex needs* can be viewed at healthwatchwiltshire.co.uk/reports-publications and has been shared with Wiltshire NHS Clinical Commissioning Board and Wiltshire Council, so that they can use what people have told Healthwatch Wiltshire to inform their decisions about planning and providing dementia services in Wiltshire.

Ted Wilson, Director of Community and Joint Commissioning at Wiltshire Clinical Commissioning Group, said: “We know that people living with dementia want to stay at home and remain independent for as long as possible. The feedback people have provided to Healthwatch will be invaluable in informing the development of dementia services in Wiltshire to enable this to happen.”

Photos by Neil Munns

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healthwatch
Wiltshire
local health and care shaped by you

Bradford on Avon Area Board Report – 7th March 2018.

Driving in adverse conditions



The best way to be safe in extremely bad weather is to avoid driving at all. However, that's not always possible. In addition, bad weather can be unpredictable and it's common to get caught out while on the road.

These basic safe driving principles apply in all adverse conditions:

- Slow right down – if visibility is poor or the road is wet or icy, it will take you longer to react to hazards and your speed should be reduced accordingly. If you have a temperature gauge in your vehicle that is showing zero degrees or below, then presume that the roads will be icy.
- Maintain a safe gap behind the vehicle in front – stopping distances are double in the wet and ten times greater in icy weather. The gap between you and the vehicle in front is your braking space in a crisis.
- Look out for vulnerable road users – be aware that people on foot, bicycles, motorbikes and horses are harder to spot in adverse weather and in the dark. Drive as though someone could step out in front of you at any time.
- Look out for signs warning of adverse conditions – including fixed signs, such as those warning of exposure to high winds, and variable message signs on motorways that warn of fog, snow and which may display temporary slower speed limits.
- Stay in control – avoid harsh braking and acceleration, and carry out manoeuvres slowly and with extra care.
- Use lights – put lights on in gloomy weather or when visibility is reduced. Only use front and rear fog lights in dense fog.
- Listen to travel news on local radio so you know where problem areas are.



What to do in a road traffic collision



Many people are unsure of what to do when they are involved in a road traffic collision. Here are the essential details to remember should you experience a road traffic collision.

If you are involved in a crash or stop to give assistance

- Use your hazard lights to warn other drivers.
- Ask drivers to switch off their engines and stop smoking.
- Arrange for the emergency services to be called immediately with full details of incident location and casualties (see below on how to identify your location on a motorway).
- Move uninjured people away from vehicles to safety. On a motorway, this should, if possible, be well away from traffic, the hard shoulder and the central reservation.
- Do not move injured people from their vehicles unless they are in immediate danger from fire or explosion.
- Never remove a motorcyclist's helmet unless it is essential to do so.
- Be prepared to give first aid if possible.
- Stay at the scene until the emergency services arrive.

When calling the emergency services, R.E.A.C.T.

- **R**- Ring 999
- **E**- Exact location
- **A**- All vehicles involved
- **C**- Casualty numbers
- **T**- Anybody trapped

Safe and Well Visits- Home safety

The Bradford on Avon area has a dedicated Fire Service ‘**Safe and Well**’ advisor who can visit people, within their own homes, advising on home safety and wellbeing.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments, please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Response

Total Incidents attended by DWFRS for Bradford on Avon Area; 01/01/18 – 21/02/18.

Bradford Fire Station Responded to a total of 13 incidents, in and out of station ground in the mentioned time period. Details are listed in the table below.

Category	Incidents in Bradford on Avon	Out of Station Ground incidents	Total
False Alarm	2	3	5
Fire	0	1	1
Special Service	1	3	4
Co responder	0	0	0
Other	0	3	3
Total	3	10	13

Pump Availability	41.9%		
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Community Engagement

Dorset & Wiltshire Fire and Rescue Service provides a free service called a Safe and Well visit. We will visit a person's home by appointment and discuss any safety issues in the home. We will also have a conversation about improving an individual's health and well-being.

If you or someone you know need a smoke alarm, some advice or are worried about what to do in an emergency, contact us for a free Safe and Well visit;

<http://www.dwfire.org.uk/safety/safe-and-well-visits/>

Community Safety Plan

DWFRS Community Safety Plan 2017-2021 outlines our plans for the future. It explains the diverse services we provide and how we plan to improve and deliver them over the four-year period. The plan can be found on the DWFRS website <http://www.dwfire.org.uk/community-safety-plan/>

Andy Green

Station Manager, Wiltshire West. Trowbridge, Bradford, Melksham & Devizes.

Email: andy.green@dwfire.org.uk

Tel: 07734 483886/01722 691247

www.dwfire.org.uk

Staverton Flooding

Partnership meeting at Bradford on Avon Fire Station on 21st February 2018

Attendees:

Vicky Farwig/Guy Parker (EA)

Mark Stansby (WC Highways)

Danny Everett (WC Drainage)

Chris Clark (WC Streetscene)

Jim Lynch/Trevor Carbin/Peter Dunford (Bradford on Avon Area Board)

Andy Green (DWFRS)

This was an initial meeting to ensure a common understanding of the risk that had been identified and to decide upon any action that could be investigated.

Overview of the risk

Regular flooding of two roads, the B3106 (Staverton to Holt cut through) and the B3105 (causeway from Staverton to junction of B3107). The B3106 floods more regularly than the B3105. The flooding can make both routes impassable, warning signs are in place and supplemented by additional signs and cones when required. These signs are often ignored by motorists who may become stuck in flood water. This can result in attendance of Dorset & Wiltshire Fire and Rescue Service, called to perform rescues of people from stranded vehicles. Since 2008 a total of 23 people have been rescued from the floodwater in this area. The lives of those in need of rescue and the responding emergency service personnel are at risk during each incident attended.

Brief points from meeting

Each partner agency had the opportunity to ask questions and raise concerns, funding of the scheme was understandably the biggest discussion point. Intervention from the EA is normally in line with property and businesses that are at risk, which the Staverton situation does not include, however risk to life is a consideration.

The group considered that if a partial solution was achievable then the best option was two gates to secure the B3106, Holt Cut, as this was the road that was subjected to flooding more often and had been the location of a majority of the rescues.

A question was raised about the actual possibility of getting any installation in place as work to research possible solutions and costs would be time consuming. It was agreed that funding would be actively sought and therefore it was worth starting to research.

There is a possibility that partial funding, up to 50% could come from Bradford and Trowbridge Area Boards.

It was agreed that the group would meet again for an update on progress in April, date and venue to be confirmed.

Actions

Bradford and Trowbridge Area Boards to prepare a paper detailing possible shared funding agreement, to be forwarded to Wiltshire Council attendees.

FRS to lead on media and communications, a jointly agreed statement/message to be prepared for use when required. FRS media manager will attend the next meeting in order to gauge progress and discuss an agreed message.

Note prepared by Andy Green, DWFRS

Grant Applications for Bradford on Avon on 07/03/2018

ID	Grant Type	Project Title	Applicant	Amount Required
2538	Community Area Grant	WHY counselling in Bradford on Avon	We Hear You	£2583.50
2696	Community Area Grant	Bradford-on-Avon Footpath Maintenance and Walking Festival Support	Bradford-on-Avon, Walkers are Welcome	£402.00
2768	Community Area Grant	Nightingales together intergenerational working.	Little Nightingales	£906.00

ID	Grant Type	Project Title	Applicant	Amount Required
2538	Community Area Grant	WHY counselling in Bradford on Avon	We Hear You	£2583.50

Submitted: 11/09/2017 15:56:30

ID: 2538

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

WHY counselling in Bradford on Avon

6. Project summary:

We Hear You WHY offers free professional counselling for anyone affected by cancer or other life-threatening illness in Bradford on Avon. WHY provides the psychological support

that is so vital when such a diagnosis turns life upside down. This is the forgotten side of cancer care. Although patient's medical needs are well met by the health services their emotional needs are not. And the impact spreads far beyond the individual diagnosed to their partners carers children and other loved ones.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA15 1JU

9. Please tell us which theme(s) your project supports:

Health, lifestyle and wellbeing

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2015

Total Income:

£245872.00

Total Expenditure:

£232225.00

Surplus/Deficit for the year:

£13647.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£69142.00

Why can't you fund this project from your reserves:

Trustees policy is to retain closure costs plus one month's operating costs in WHYs free reserves. That figure is £88000 less than we currently have in the general reserve.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£7583.50		
Total required from Area Board	£2583.50		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £

Counsellor fees	3307.50	Grant from Friends BoA	yes	5000.00
Supervision fees	440.00			
Hire of room	936.00			
Travel expenses	180.00			
Annual training	100.00			
Leaflets	50.00			
Contribution to insurance	50.00			
Appointment handling	2520.00			
Total	£7583.5			£5000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Around 10000 people are diagnosed with cancer every year in the area where we work and one in four die from the disease. Up to a quarter of people with cancer lose their relationships because of the illness and suicide contemplation rates among those diagnosed are three times the national average. WHYs counselling provides a place where people can find the support they need express their deepest fears and say the unsayable without fear of hurting those around them. Our counsellors are fully qualified and experienced in working with cancer and bereavement. With our support people are able to find a way to bear their grief overcome depression and find a way to live again carers are helped to withstand the physical and emotional strain so that they can continue caring for their loved one and make the most of the time they have left together people diagnosed with incurable illness are helped to come to terms with their illness and die a peaceful death children and young people are helped to understand what is happening express their feelings and find a way to cope. Residents of Bradford on Avon are able to access this service free on Monday mornings in the Quaker Meeting House. Friends of Bradford on Avon Community Healthcare granted 5000 in the distribution of their assets but we wish to be able to commit to the full year of provision of this service and are seeking the balance of funding to prevent the service from coming to an early finish.

14. How will you monitor this?

We measure the impact of our work using a clinically validated evaluation tool - the Clinical Outcomes in Routine Evaluation CORE - and our own evaluation measure. Forms are completed by every client ensuring both comprehensive feedback and continuity of evaluation. The CORE System has been extensively tested and has the advantage of being standardised across a range of providers so our service delivery and outcome data can be compared against others. The CORE outcome measure looks at four areas subjective well-being commonly experienced problems or symptoms life/social functioning and risk to self and to others. Our latest CORE evaluation shows between 38 to 43 improvements across the

first three of these areas i.e. wellbeing problems and life functioning. Regarding risk there is a 53 reduction in risky or self-harming behaviour. Our client evaluation forms show that over 95 of those that use our service are very satisfied or satisfied and again over 95 of respondents found the counselling provided very helpful or helpful. A majority of clients tell us that they call on their GP less as a result of the counselling. Occasionally we hear about other medical benefits as the following quote illustrates with the support of WHY and my doctor I have recently phased out my taking of anti-depressants something I have been taking for 4 years Clients also describe how counselling has affected them. Here is a recent example-The counselling I received literally gave me back my life. You gave me the tools to manage my grief and manage my bad days. I can't thank your service enough.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Our funding currently comes from a mix of sources and the strategy is to retain a healthy balance but to focus on growth of repeatable and community funding streams from a wider supporter base than we currently have. WHY has a committed team of volunteers roughly 20 of whom meet weekly to plan and carry out community fundraising events year-round with support from staff members. The income stream resulting from their efforts is predicted to grow.

16. Is there anything else you think we should know about the project?

na

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2696	Community Area Grant	Bradford-on-Avon Footpath Maintenance and Walking Festival Support	Bradford-on-Avon, Walkers are Welcome	£402.00
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Submitted: 12/01/2018 16:51:31

ID: 2696

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Bradford-on-Avon Footpath Maintenance and Walking Festival Support

6. Project summary:

The project covers the repair and maintenance of public pathway stiles in and around Bradford-on-Avon way marking repairs of the Bradford-on-Avon Walking Wheel and the procurement of display boards for the annual Bradford-on-Avon Walking Festival. The repair and maintenance work will be carried out by walking group volunteers but support is required for the purchase of stile repair materials and for way markers which identify the route of the Bradford-on-Avon Walking Wheel - a 42 mile long walking network of public footpaths lanes and some roads in and around Bradford-on-Avon an OS of the Walking Wheel has been published for use by wheel walkers. The display boards are required for the three day Bradford-on-Avon Walking Festival held the first week-end of September. Note 260 walkers attended last year.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA151SH

9. Please tell us which theme(s) your project supports:

Children & Young People

Countryside, environment and nature

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2017

Total Income:

£3623.00

Total Expenditure:

£3102.55

Surplus/Deficit for the year:

£520.45

Free reserves currently held:

(money not committed to other projects/operating costs)

£2409.57

Why can't you fund this project from your reserves:

The walking group must maintain sufficient funds in order to pay for organisational costs such as insurance website maintenance publicity for the twice monthly organised walks and the national Walkers are Welcome organisation annual fees etc. Funds must also be maintained to cover the up front costs associated with the annual Walking Festival such as publicity and themed walk leader costs etc.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1779.00		
Total required from Area Board		£402.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Stile repair materials	200.00	Fitting and Installation		900.00
Walking Wheel waymarkers	100.00	Fitting and installation	yes	375.00
Festival display boards	102.00	Festival display boards	yes	102.00
Total	£402			£1377

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The beneficiaries include 1. Walkers of all ages from in and around Bradford-on-Avon 2. Walking visitors from other UK areas and abroad. 3. Businesses in the town particularly retail food and drink and accommodation. The Bradford-on-Avon Walking Group aims are to 1. Encourage the people of Bradford-on-Avon to walk more and explore the footpaths and surrounding countryside for leisure health well-being and companionship. 2. Encourage people to visit Bradford-on-Avon and walk in and around the town and use the facilities available including the cafes pubs restaurants accommodation and shops. 3. Continue to update publish and distribute the Bradford-on-Avon Walking Wheel OS maps 4. Help maintain the infrastructure of the paths and tracks in and around Bradford-on-Avon including the repair and maintenance of damaged pathway stiles clearance of blocked and overgrown paths and the maintenance of the Bradford-on-Avon Wheel way markers.

14. How will you monitor this?

Damaged footpath stiles and defective path way markers are identified during the regular group walks and individual rambles. This spring we also plan to walk all sections of the Bradford-on-Avon Walking Wheel in order to clear access remove obstructions and identify damaged stiles and way markers. Maintenance and repair of the stiles and way markers will be carried out during the summer.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Funds for stile repairs and new way markers will be required on a continuous basis so it is expected some on-going funding from the Area Board will be required in future years

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2768	Community Area Grant	Nightingales together intergenerational working.	Little Nightingales	£906.00
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Submitted: 14/02/2018 13:05:38

ID: 2768

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Nightingales together intergenerational working.

6. Project summary:

We would like to run a weekly block of intergenerational sessions with preschool aged children and residents of Wiltshire Heights care home over a 6 week period. They would be based around a popular and familiar children's texts and include different activities crafts gardening cooking and music. We would match up children with a resident with the view that over the 6 weeks they would form a friendship. In the long run if this project proves to be successful we would like to take it into other settings and outlying villages with a view to decreasing loneliness and increasing social interaction. It is clear from our intergenerational music sessions that the benefits of such sessions are enormous. From decreasing social isolation and reducing age apartheid to engaging in subtle physical exercise and having a lot of fun together.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA15 1FD

9. Please tell us which theme(s) your project supports:

Children & Young People
Arts, crafts and culture
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£906.00		
Total required from Area Board		£906.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Materials	285.00			
Leaflets	58.00			
Online presence	95.00			
Administration	165.00			

Filming	189.00	
Posters	24.00	
Banner	90.00	
Total	£906	£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The main aims of these sessions are to increase community cohesion and decrease social isolation. Different generations have so much to offer one another yet are often kept apart both for social reasons like families not being close to each other and an element of fear and discomfort around old-age. This project will benefit all participants the young children parents and the older people. Intergenerational services are proven to build social cohesion and promote understanding between participants. The use of crafts and music has positive benefits to both ends of the spectrum in terms of manual dexterity and emotional and cognitive skills. There is also a very clear reaction from all participants in the sessions the mood is always overwhelmingly positive and over time it is great to see a relationship build between the two groups.

14. How will you monitor this?

I will be seeking testimonials from the setting and using a small portion of the funding to commission a photographic and video record of the project. I will also provide data on the number of participants and a narrative report to accompany the video and photos at the end of the project.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is an application to fund a series of sessions the next stage could expand the project into other settings and surrounding villages given the benefits I would like some of this to be funded by the Area Board and am likely to seek other grants to support the work too.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Report to	Bradford on Avon Area Board
Date of Meeting	07/03/2018
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: We Hear You Project Title: WHY counselling in Bradford on Avon View full application	£2583.50
Applicant: Bradford-on-Avon, Walkers are Welcome Project Title: Bradford-on-Avon Footpath Maintenance and Walking Festival Support View full application	£402.00
Applicant: Little Nightingales Project Title: Nightingales together intergenerational working. View full application	£906.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2017/2018 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure. There is currently £10,785 unspent from the community grant budget in the current financial year.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2538	We Hear You	WHY counselling in Bradford on Avon	£2583.50
Project Description: We Hear You WHY offers free professional counselling for anyone affected by cancer or other life-threatening illness in Bradford on Avon. WHY provides the psychological support that is so vital when such a diagnosis turns life upside down. This is the forgotten side of cancer care. Although patient's medical needs are well met by the health services their emotional needs are not. And the impact spreads far beyond the individual diagnosed to their partners carers children and other loved ones. Around 10000 people are diagnosed with cancer every year in the area where we work and one in four die from the disease. Up to a quarter of people with cancer lose their relationships because of the illness and suicide contemplation rates among those diagnosed are three times the national average.			
Input from Community Engagement Manager: Residents of Bradford on Avon are able to access this service free on Monday mornings in the Quaker Meeting House. Friends of Bradford on Avon Community Healthcare granted £5,000 in the distribution of their assets but the applicant wishes to be able to commit to the full year of provision of this service and is seeking the balance of funding to prevent the service from coming to an early finish.			

The Bradford on Avon Health and Wellbeing Group will consider this application at its meeting on 5 March. If this project is supported, the costs of counsellor staffing should ideally come from the Health and Wellbeing revenue budget for 2018/19.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2696	Bradford-on-Avon, Walkers are Welcome	Bradford-on-Avon Footpath Maintenance and Walking Festival Support	£402.00

Project Description:

The project covers the repair and maintenance of public pathway stiles in and around Bradford-on-Avon way marking repairs of the Bradford-on-Avon Walking Wheel and the procurement of display boards for the annual Bradford-on-Avon Walking Festival. The repair and maintenance work will be carried out by walking group volunteers but support is required for the purchase of stile repair materials and for way markers which identify the route of the Bradford-on-Avon Walking Wheel - a 42 mile long walking network of public footpaths lanes and some roads in and around Bradford-on-Avon an OS of the Walking Wheel has been published for use by wheel walkers. The display boards are required for the three-day Bradford-on-Avon Walking Festival held the first week-end of September. Note 260 walkers attended last year.

Input from Community Engagement Manager:

The Bradford on Avon Walking Wheel and annual walking festival have been supported by the Area Board previously for the health and active lifestyle benefits they bring for walkers including the enjoyment of our countryside. This small grant will enable repair, maintenance and procurement of essential capital items. No match funding is required for grants of under £ 1,000.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2768	Little Nightingales	Nightingales together intergenerational working.	£906.00

Project Description:

We would like to run a weekly block of intergenerational sessions with preschool aged children and residents of Wiltshire Heights care home over a 6-week period. They would be based around a popular and familiar children's texts and include different activities crafts gardening cooking and music. We would match up children with a resident with the view that over the 6 weeks they would form a friendship. In the long run if this project proves to be successful we would like to take it into other settings and outlying villages with a view to decreasing loneliness and increasing social interaction. It is clear from our intergenerational music sessions that the benefits of such sessions are enormous. From decreasing social isolation and reducing age apartheid to engaging in subtle physical exercise and

having a lot of fun together.

Input from Community Engagement Manager:

The main aims of these sessions are to increase community cohesion and decrease social isolation. Different generations have so much to offer one another yet are often kept apart both for social reasons like families not being close to each other and an element of fear and discomfort around old-age. This project will benefit all participants the young children parents and the older people.

Intergenerational services are proven to build social cohesion and promote understanding between participants. The use of crafts and music has positive benefits to both ends of the spectrum in terms of manual dexterity and emotional and cognitive skills. There is also a very clear reaction from all participants in the sessions the mood is always overwhelmingly positive and over time it is great to see a relationship build between the two groups.

The Bradford on Avon Health and Wellbeing Group will consider this application at its meeting on 5 March. If this project is supported, the revenue costs of the training course should ideally come from the Health and Wellbeing budget. No match funding is required for grants of under £ 1,000.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

Peter Dunford

Community Engagement Manager

01225 713060

Peter.Dunford@wiltshire.gov.uk



Reference no
Log no
For office use

Area Board Projects and Councillor Led Initiatives Application Form 2017/2018

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	Bradford on Avon		
Your Name	Jonny Kidney		
Contact number	07805 236680	e-mail	jonny.kidney@wiltshire.gov.uk

2. The project

Project Title/Name	Bridge@175 - Ground Investigation Survey Setup Costs
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Please tell us about the project /activity you want to organise/deliver and why?

Important: This section is limited to 900 characters only (inclusive of spaces).

Winsley Hill Traffic Action Group (WHTAG) has instigated a campaign to install a pedestrian bridge parallel to the road bridge that crosses the Kennet and Avon Canal on Winsley Hill at bridge number 175 - hence the project name. Currently there is no pathway across the road bridge and consequently pedestrians have to step-out into traffic to cross the canal. This presents a very significant risk for all road users. Moreover the number of cars parked on both the west side and east side of the bridge at peak times evenings and weekends exacerbates the problem. The bridge is wide enough to accommodate two vehicles passing side by side but there is neither a pathway nor sufficient space for pedestrians to cross the bridge on the roadway while two vehicles are passing on the bridge. On the east side of the bridge Winsley direction there is a pathway on the north side of the road although it finishes 18 m before the bridge. Up to that point the pathway is separated from the eastbound uphill traffic by a grass verge. Occasionally vehicles block the footpath by parking and straddling the verge. This is a traffic violation but is regarded as low priority by the local police. When that happens to approach the bridge from the east pedestrians must step into the road. To the west of the bridge Bath direction the pathway is very often blocked by parked vehicles. These vehicles appear to belong to live aboard canal users people using the canal for recreation purposes walkers and cyclists and others visiting the heritage sites at Dundas viaduct and at Avoncliff viaduct. The towpath along the canal between Bath and Bradford on Avon forms part of National Cycle Network Route No 4 which runs from London to Fishguard. In recent years works to add a pathway under the railway bridge and works to put a pathway along the road from the railway bridge towards the Hop Pole pub in Limpley Stoke have been undertaken by Wiltshire Council. The flow of traffic under the railway bridge is controlled by road markings traffic heading east is supposed to give way to traffic heading towards Bath. Although traffic heading towards Limpley Stoke from the railway junction is expected to give way to traffic from the opposite direction vehicles mount the pathway between the railway bridge and the Hop Pole pub to allow oncoming traffic to pass. Nevertheless both measures do go some way to safeguarding pedestrians walking between Limpley Stoke towards the canal and onwards towards Winsley. The absence of any means of separating traffic from pedestrians approaching and then crossing the Kennet and Avon canal on Winsley Hill is a gap in provision and represents a major safety risk to all pedestrians. Especially for those walking the route who have mobility issues and/ +or visual and audio impairment as well as those accompanied by young children either walking alongside adults or in a pushchair. Moreover when traffic flow is impeded because of vehicles giving way to pedestrians crossing the bridge etc there is a reduction in fuel efficiency for those vehicles as they must restart their ascent of Winsley Hill. Although this is unlikely to have a significant effect on air quality in the area the potential effect on pedestrians walking alongside traffic that is restarting after giving way is a serious issue. As part of Winsley Parish Councils work to develop a Neighbourhood Plan in 2013/2014 it surveyed the community to determine key issues. Although the Neighbourhood Plan was abandoned the outcome of the survey was used to set priorities for work in the community. Traffic issues related to the B3108 were identified as serious concern and consequently the Parish Council has led work to improve safety along the B3108. Recently the Parish Council responded to Winsley Hill Traffic Action Groups request for assistance in dealing with both speed and safety issues related to traffic using Winsley Hill and has sponsored the development of plans for an interim solution that will identify to traffic the risk of encountering pedestrians on the bridge and by using road markings define a safe haven for pedestrians and better control parked vehicles on the west side of the bridge. Winsley Parish Council has contributed to a topographical survey of the area. application is for funding to instigate ground investigations on the site to determine the approach that will need to be taken to build the abutments that the bridge will ultimately sit-on.

Where is this project taking place?	The B3108 crosses the Kennet and Avon canal at Bridge No 175 approximately 1.6 km west of Winsley and 23rds of the way down Winsley Hill.
When will the project take place?	2018/19
What evidence is there that this project/activity needs to take place/be funded by the area board?	Currently there is no pathway across the road bridge and consequently pedestrians have to step-out into traffic to cross the canal. This presents a very significant risk for all road users. Moreover the number of cars parked on both the west side and east side of the bridge at peak times evenings and weekends exacerbates the problem.

<p>How will the local community benefit?</p>	<p>The purpose of this project is to connect communities by providing a safe pedestrian link between Winsley and its neighbouring Parish of Limpley Stoke and provide safe access to a major recreational route, the K@A canal towpath, which is hugely popular with people from Bath, Bradford on Avon and further afield. Second order benefits include improvements in the health and well-being of those using the canal and linked footpaths for recreational purposes, greater opportunity to market walking in the area which would benefit businesses such as local hotels, pubs and cafes, plus cycle hire. Because of the estimated high cost of the project it cannot be funded solely from the precept and hence there will be need for fundraising. WHTAG is prepared to lead that activity and identify and then manage resources involved with building the bridge. WHTAG has been in contact with various local agencies including the Canal and River Trust, Wiltshire Council and local landowners about the project already and is supported by Winsley Parish Council. The Parish Council has been approached for funding for initial setup of a Charitable Company Limited by Liability that will provide a governance framework that will allow us to safeguard and maximise donations from individuals, local interest groups and businesses as well as protect both individuals and the community that are involved in the project from liabilities. This application is for funding to instigate ground investigations on the site to determine the approach that will need to be taken to build the abutments that the bridge will ultimately sit-on. There is need for both a topographical survey as well as ground investigation. Wiltshire Council has agreed to fund the additional surveying to provide a full topography around bridge 175 as well as the B3108. Overall social economic and health benefits are likely to accrue from the project Bridge@175.</p>		
<p>Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)</p>	<p>Currently there is no pathway across the road bridge and consequently pedestrians have to step-out into traffic to cross the canal. This presents a very significant risk for all road users.</p>		
<p>Does this project link to the Community Plan or local priorities? (if so, please provide details)</p>	<p>It supports the adopted Limpley Stoke and Freshford Neighbourhood Plan.</p>		
<p>What is the desired outcome/s of this project? The new bridge will improve pedestrian safety for the community including safe access to the canal towpath, as outlined above.</p>			
<p>Who will be responsible for managing this project? Winsley Parish Council</p>			
<p>3. Funding</p>			
<p>What will be the total cost of the project?</p>	<p>£ 140,000</p>		
<p>How much funding are you applying for?</p>	<p>£ 3,500</p>		
<p>If you are expecting to receive any other funding for your project, please give details</p>	<p>Source of Funding</p>	<p>Amount Applied For</p>	<p>Amount Received</p>
	<p>Winsley Parish Council</p>	<p></p>	<p>£ 1,000</p>
	<p>Limpley Stoke Parish Council</p>	<p></p>	<p></p>

Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Winsley Parish Council		
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> X The information on this form is correct and that any grant received will be spent on the activities specified <input checked="" type="checkbox"/> X Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Jonny Kidney			Date: 26/02/18
Position in organisation: Wiltshire Councillor			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 19th February 2018			
1.	Attendees and apologies			
	Present:	Sarah Gibson, Trevor Carbin, Jonny Kidney (Wiltshire Councillors); Dave Thomas, Andy Cadwallader, Peter Dunford (WC officers); Mike Roberts, Dom Newton (BoA Town Council); Matthew Midlane (Monkton Farleigh PC); Ruth Fulton (Limpley Stoke PC); John Barnes (Winsley PC); Maggie Novotni (Wingfield PC); Trevor Bedeman (Streets Ahead)		
	Apologies:	Councillor Jim Lynch		
2.	Notes of last meeting			
		The minutes of the previous meeting held on 13 November 2017 were circulated.	Minutes Agreed.	
3.	Financial Position			
		See Finance sheet. Remaining budget standing at £2,173.85 18/19 allocation is £10,062 giving an available budget of £12,235.85		

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

4.	Top 5 Priority Schemes			
a)	Winsley Road at Wine Street, Bradford on Avon	Detail design underway. Additional warning signs added to scheme. Estimated cost £4026 (TC 50% contribution). Trial holes currently awaited due by end of March. Main works to be programmed. Safety concerns expressed by White Stripe.	Chase Ringway for programme dates	DT
b)	4696 Winsley concerns	<p>Councillor Kidney to discuss speed limits with Cabinet Member for Highways. Petition expected.</p> <p>Bus stop cage markings at bus stop by Rugby Club. Additional issue raised of passengers alighting onto grass verge discussed. Hardstanding area could be provided in verge. Cost estimate is £860. PC to consider</p> <p>Dane Rise footway – Works complete. 100% funded by PC.</p> <p>Dane Rise-Hartley Farm junction – Revised proposals and cost estimate with PC for consideration. Estimated cost £3,402</p> <p>Hartley Farm Lane / Church Farm one way</p> <p>Parking Restrictions in bellmouth leading to Hartley farm</p>	<p>Ongoing.</p> <p>Scheme and funding agreed by PC. Arrange construction.</p> <p>Invoice to be sent to PC.</p> <p>Scheme agreed. Arrange construction.</p> <p>Investigation of options requested.</p> <p>PC to complete WR1 form and submit to Network Management team</p>	<p>JK</p> <p>DT</p> <p>DT</p> <p>DT</p> <p>PC/ DT</p> <p>PC</p>
c)	4528 Winsley Hill. At Canal Bridge	Request for pedestrian route over bridge and measures to reduce vehicle speeds. Design options with Parish Council for community consultation.	PC to discuss in public at forthcoming Area Board meeting and to feed back comments.	PC

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	4959 Whitehill, Bradford on Avon	Request for additional measures to prevent unauthorized access. Residents have put forward some ideas for consideration. Site meeting undertaken. Residents meeting held.	Residents to consider preferred option and report back to DT to enable further investigation	Residents/ DT
e)	Station approach – Bradford on Avon	Topo survey received. Quote is £1350 + VAT. Costs to be shared 50/50. Invoice to be sent. Vehicle overlays done, drawings issued. No pre/post monitoring planned by WC but White Stripe will do some filming.	Meeting to discuss overlays to be arranged	WC/ TC/ Streets Ahead
5.	Other Priority schemes for delivery			
a)	Turleigh Hill / Belcombe (Not recorded on issues system)	Enhancement to the existing 30mph speed limit terminal point at the Belcombe end. Discussion ongoing with specialist surfacing company.	Chase Eurovia	DT
b)	Poulton, Bradford on Avon, Drop kerbs and footway	Site meeting undertaken. Agreed to use revenue footway funds. Scheme passed to Atkins surfacing team for delivery. Works due March	Awaiting works start	AC
c)	South Wraxall village gates	Preliminary cost estimate provided. £2,303 for two gates. Confirmation of PC funding now given.	Arrange works	DT
d)	Staverton	Request from Trevor Carbin for 20mph roundels at Staverton Marina. £300 for two roundels. Added to Ad hoc lining works.	Arrange works	DT

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

e)	Not recorded on issues system Monkton Farleigh	Request for children warning signs near Broadstones - consideration to be given to moving existing warning sign. Farleigh Rise – Review of signs requested.	Action with PC	PC
6.	Other Requests / Issues			
a)	White Hill Bollards	TC would like to fund large size planters rather than bollards. Residents and Christchurch school children to maintain.	TC to discuss further	TC/ AC
b)	Improved access from bus stop to Grove Leaze	Option to locate new request stop. Pole to be funded by WC Passenger Transport; any cage markings or raised kerbs through CATG.	SG to undertake site visit. Install flag pole first, if stop well used consider physical improvements	SG
c)	5771 Elm Cross Vineyard	Request for lower speed limit. Metrocount application made.	PD to send metrocount results to JK when available. JK to liaise with Inspector James Brain at Wiltshire Police.	PD/ JK
d)	Safety at B3109 Wildcross junction, South Wraxall	Visibility from B3109 Wildcross to the north is the main concern. Hedge growth is the problem. Local approach to hedge owner required to cut back. Recent request for horse warning signs discussed. Action is with requestor to establish number of movements. Discussion around responsibilities of Stonar School took place. Is there a School Travel Plan in place?	PC to speak to Stonar School.	SWPC

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

e)	Lower South Wraxall Bus stop kerbs and plastic bollards	Request for replacement verge marker posts	Action with Parish Steward	AC
f)	Bradford on Avon Bath Road Condition of railings opposite Berryfield Road	AC advised that monies for the replacement of the railings are now available from an insurance claim. Note: Christchurch School is also seeking an improved crossing in this area	Repair is now in the work programme.	AC
g)	Path from the Strips wood past the scout hall down to St. Margaret's	Sarah Gibson request	SG to bring back to next meeting following site visit	SG
h)	Holt	Neighbourhood plan suggestions discussed. Group agreed a Phase 1 to move forward with gates at either end of the village and identification of measures to highlight the presence of the mini roundabout at the western end of the village. Ham Green and parking refuge as Phase 2. School needs to update its school travel plan.	Undertake design of gates and mini roundabout. DT advised that concerns around the zebra crossing by the school were being dealt with outside of the CATG process.	DT
7.	Other items			
a)	Bradford on Avon 20mph speed limit	Works complete. Monitored after implementation by repeating the Metro Counts at the same points arranged for end Feb / beginning March 2018. Concern about repeater sign in Church Acre raised by local resident. Mike Roberts made a site visit. Recommended solution is carriageway roundels.	Group agreed the cost of this action for the benefit of one individual is prohibitive.	No Further Action

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	Newtown / Mason's Lane junction, Bradford on Avon	Revised road markings to narrow junction bellmouth included in major maintenance resurfacing scheme now due March / April. Concern at uneven kerb heights in town centre and further erosion through carriageway resurfacing. High cost of pennant stone an issue.	The yellow box junction will not be repainted in The Narrows. Agreed to trial it. Kerb heights to be measured and monitored by Streets Ahead	DT TB
c)	Woolley Green Speed Limit	On ground changes due for completion by end of February.		DT
d)	Freight Management	No update available at meeting.	Post Meeting Note: the B3105 at Staverton has been confirmed as a freight route priority for investigation in 2018.	SD
e)	Staverton flood gates	PD reported on a proposal from the Fire Service for flood gates to increase the safety of motorists and emergency services at times of flood. Funding is being sought from the Area Board.	Report back from stakeholder meeting with Environment Agency etc. on 21 February.	PD

DRAFT

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

8.	<p>Any Other Business:</p> <p>Wingfield</p> <p>St Laurence School & Churches</p> <p>Limpley Stoke</p>	<p>Request for footway resurfacing at 21a – 21d Frome Road. Works costed at £8,466. Scheme agreed, 50% funded by PC</p> <p>MR advised of upcoming meeting with the school to discuss various ideas to ease congestion in Churches and Ashley Road.</p> <p>Signs requested at The Twizzle to prevent vehicle access.</p>	<p>Arrange works.</p> <p>Report back from meeting on 19 March</p> <p>Alternative suggestion of bollard put forward.</p>	<p>DT</p> <p>MR</p> <p>LSPC to consider</p>
9.	<p>Date of Next Meeting: Monday 25 June 2018, County Hall at 4pm</p>			

Bradford on Avon Community Area Transport Group

Highways Officer – David Thomas

1. Environmental & Community Implications

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

DRAFT

Bradford CATGFINANCIAL SUMMARY**BUDGET 2017-18****£10,062.00** CATG ALLOCATION 2017-18**£10,093.85** 2016-17 Underspend**Contributions**

1098 Monkton Farleigh PC for 20mph speed limit (25%) (Invoice sent No 9)
 1548 Limpley Stoke PC for 20mph speed limit (50%) (invoice sent No 10)
 284 Holt PC for drop kerb (50%) (invoice sent No 11)
 2664 Winsley Dane Rise footway and drop kerbs (100% PC funded)
 2908 Wiltshire Council funded Winsley bypass
 748 Staverton PC for Marsh Road drop kerbs 50% (Invoice sent No 12)
 825 Winsley PC for topo survey at Winsley Hill Canal Bridge (invoice No 13)
 1390 Winsley Tynning Road bus stop improvements (100% PC funded. Invoice sent No 14)
 675 Bradford on Avon Station approach topo survey (invoice to be sent)
 2013 B on A TC for Winsley road / Wine street build out (£2013 18/19)
 1151 Upper South Wraxall village gates (£1151 18/19)
 150 Staverton Marina carriageway roundels (£150 18/19)
 1701 Winsley PC for Dane Rise Hartley Farm ladder markings (£1701 18/19)
 430 Winsley PC for rugby club hardstanding (£430 18/19)
 4233 Wingfield PC for footway resurfacing (£4233 18/19)

total available

£41,973.85**2016-17 commitments**

Monkton Farleigh 20mph speed limit option 1 4390 Actual
 Limpley Stoke 20mph speed limit 3095 Actual

2017-18 schemes

Holt The Elms drop kerbs 567 Actual
 Limpley Stoke contribution to handrail 500 Actual
 Winsley Dane Rise footway and drop kerbs (100% PC funded) 2664 Actual
 Winsley bypass Ashley Lane and roundabout road markings & signs (NPIF funded) 2908 Actual
 Bradford on Avon Newtown / Masons Lane Advisory HGV signs 434 Actual
 Staverton Drop kerbs Marsh Road 1495 Actual
 Winsley Hill at Canal Bridge traffic calming measures 1650 Actual
 Winsley Tynning Road bus stop improvements (100% PC funded) 1390 Actual
 Bradford on Avon Station approach topo survey 1350 Actual

Bradford on Avon Winsley Road / Wine street build out 4026 Estimate
 South Wraxall village gates 2303 Estimate
 Staverton Marina carriageway roundels 300 Estimate
 Winsley Dane Rise Hartley Farm ladder markings £3,402 Estimate
 Winsley rugby club hardstanding 860 Estimate
 Belcombe - Enhancement to speed limit terminal 0
 Wingfield footway surfacing at 21a -21d Frome Road 8466 Estimate

Total 2017-18 **£39,800.00**Remaining Budget 2017-18 **£2,173.85**

**CABINET MEMBER FOR HIGHWAYS, TRANSPORT AND WASTE –
CLLR BRIDGET WAYMAN**

HIGHWAYS AND TRANSPORT SERVICE

OFFICER CONTACT: Spencer Drinkwater 01225 713480
email: spencer.drinkwater@wiltshire.gov.uk

REFERENCE: HTW-08-18

FREIGHT MANAGEMENT PRIORITY SCHEMES IN 2017-18

Purpose of Report

To agree the freight management schemes to be further investigated in 2018 following the prioritisation of freight requests by the Community Area Transport Groups (CATGs) during 2017, and assessment using the Council's Freight Assessment and Prioritisation Mechanism (FAPM).

Consultation

Wiltshire's third Local Transport Plan was developed in consultation with local councils, community groups and other stakeholders. The County's Freight Strategy was developed with key transport stakeholders including the Police, the Freight Transport Association, the Road Haulage Association, and the Campaign for Better Transport. The FAPM was developed in conjunction with Wiltshire's Freight Quality Partnership, which includes the above stakeholders, as well as Swindon Borough Council.

The freight requests have all originated from the local communities and each one is supported by some or all of the local councils through which the routes run. Each freight request has been considered by the relevant CATG with each one putting forward their top two freight priorities for assessment.

Options Considered

The FAPM was developed by the Wiltshire and Swindon Freight Quality Partnership and adopted by Wiltshire County Council in April 2008. It is the acknowledged method for assessing and prioritising community requests for freight management including requests for weight limits. As such, no other options have been considered.

Reason for Decision

The **Freight Strategy** is a key element of Wiltshire's LTP and identifies a network of advisory HGV routes to manage freight movement effectively in order to protect the environment, improve public safety and support the economy. The FAPM has been developed to evaluate freight requests and prioritise those routes which give rise to the highest impacts on local communities.

DECISION MADE

I approve that the following two freight management requests (highlighted grey in **Appendix 1**) be progressed further and investigated to identify the most appropriate forms of freight management at each route:

- C38 Lockeridge to Alton Barnes
- B3105 Staverton

This decision was published on _____ and will come into force on _____

The following supporting documents are attached:

Appendix 1 - Freight Priority Requests – FAPM Assessment Scores

The following supporting documents are available from the officer named above:

None

Date28 February 2018.....

.....Signed.....

Cllr Bridget Wayman
Cabinet Member for Highways, Transport and Waste

**CABINET MEMBER FOR HIGHWAYS, TRANSPORT AND WASTE –
CLLR BRIDGET WAYMAN**

HIGHWAYS AND TRANSPORT SERVICE

OFFICER CONTACT: Spencer Drinkwater 01225 713480
email: spencer.drinkwater@wiltshire.gov.uk

REFERENCE: HTW-08-18

FREIGHT MANAGEMENT PRIORITY SCHEMES IN 2017-18

Purpose of Report

1. To agree the freight management schemes to be further investigated in 2018 following the prioritisation of freight requests by the Community Area Transport Groups (CATGs) during 2017, and assessment using the Council's Freight Assessment and Prioritisation Mechanism ([FAPM](#)).

Relevance to the Council's Business Plan

2. The [Business Plan 2017-2027](#) sets out Wiltshire Council's priorities for the next ten years:
 - Growing the local economy
 - Protecting the vulnerable
 - Creating strong communities

The Council's [Freight Strategy](#), a key element of Wiltshire's' Local Transport Plan (LTP), sets out policies to help address these priorities in respect of freight movement, and the CATGs ensure that local highway and transport problems are investigated, prioritised and addressed.

Background

3. Wiltshire Council receives numerous petitions and requests for weight limits and restrictions on freight movement on the public highway. In accordance with Wiltshire's Freight Strategy, these requests are assessed annually using the Council's FAPM which was developed with the County's Freight Quality Partnership and adopted by Wiltshire County Council in April 2008. The FAPM is used to identify the highest priority schemes for investigation with a view to intervening and addressing the problem.
4. There are more than 80 freight requests on the FAPM list and the annual assessment of these requests was a significant draw on resources. Councillor's Briefing Note 250 (August 2015) set out a protocol to manage the process.
5. Under the protocol, the number of freight management requests that are assessed each year via the FAPM was limited to two per Area Board. In addition, all future requests for freight management (including requests for weight limits) should be supported by the relevant town/parish council and submitted online via an area board issues sheet.
6. During 2017 each of the Area Board CATGs has selected their top two priority freight requests for officers to assess using the FAPM.

7. During the autumn of 2017, officers collected the necessary traffic data and assessed the Area Boards' priority sites using the two part FAPM process. Part 1 of the FAPM process considers any wider policy, operational and/or deliverability issues that might mean that further investigation at the site should not be undertaken. Sites that meet the Part 1 criteria then underwent the Part 2 assessment where sites are evaluated against a range of scoring criteria to determine the impact that HGVs are having along a route and on the local communities.
8. The FAPM assessment has prioritised the freight issues in the county in order that studies can be undertaken on the top priorities to establish the nature of the problem on each route and determine what (if any) type of freight management is appropriate in accordance with the Council's Freight Strategy.

Main Considerations for the Council

9. The Freight Strategy is a supporting document of the LTP, which is a statutory document and provides the context for achieving the transport related aims of the **Wiltshire Core Strategy (CS)** and the **Strategic Economic Plan (SEP)**.
10. The **Freight Strategy** identifies a network of advisory routes appropriate for HGVs to use in Wiltshire. It is important that the movement of freight is managed effectively to ensure that HGVs use suitable routes in order to protect the environment, improve public safety and support the economy.

Results of the Assessment of the Area Boards' Priority Freight Management Schemes for 2017-18

11. The FAPM assessment of the 30 priority freight requests that were selected by the Area Boards has been completed. The prioritised list is shown in **Appendix 1**.
12. The following freight management requests (highlighted grey in **Appendix 1**) scored the highest and it is proposed that they are further investigated with a view to identifying the most appropriate forms of freight management for each site:
 - C38 Lockeridge to Alton Barnes
 - B3105 Staverton

Overview and Scrutiny Engagement

13. No engagement.

Safeguarding Considerations

14. None identified.

Public Health Implications

15. As the highway authority, Wiltshire Council is responsible for managing the county's roads. The **Freight Strategy** aims to direct HGVs on to the most appropriate routes in order to mitigate their environmental impact and ensure the safety of all road users.

Corporate Procurement Implications

16. None identified. The projects and expenditure resulting from this decision will be undertaken by our term consultant, Atkins, and term contractor, Ringway. These term contractors were commissioned in accordance with the corporate procurement strategy.

Environmental and Climate Change Considerations

17. The LTP and its supporting strategies were subject to a Strategic Environmental Assessment. One of the aims of the **Freight Strategy** is to direct HGVs on to the most appropriate routes in order to protect the environment.

Equalities Impact of the Proposal

18. None identified.

Risk Assessment

19. In line with the Council's **Freight Strategy** and LTP objectives, the aim of the FAPM is to prioritise locations where the impact of freight traffic is high so that it can be investigated and ideally mitigated. However, there is a risk that a traffic study may indicate that the level of freight traffic cannot be reduced and the impact cannot be mitigated.

Financial Implications

20. None identified. Funding for the freight studies and associated works has been allocated within the LTP programme for integrated transport in 2017/18.

Legal Implications

21. None identified.

Options Considered

22. The FAPM was developed by the Wiltshire and Swindon Freight Quality Partnership and adopted by Wiltshire County Council in April 2008. It is the acknowledged method for assessing and prioritising community requests for freight management including requests for weight limits. As such, no other options have been considered.

Reason for Proposal

23. The **Freight Strategy** is a key element of Wiltshire's LTP and identifies a network of advisory HGV routes to manage freight movement effectively in order to protect the environment, improve public safety and support the economy. The FAPM has been developed to evaluate freight requests and prioritise those routes which give rise to the highest impacts on local communities.

Proposal

24. That the following two freight management requests (highlighted grey in **Appendix 1**) be progressed further and investigated to identify the most appropriate forms of freight management at each route:
- C38 Lockeridge to Alton Barnes
 - B3105 Staverton

The following unpublished documents have been relied on in the preparation of this Report:

None

Priority Freight Requests - FAPM Assessment Scores	
Route	FAPM Score
C38 Lockeridge through to Alton Barnes	260
B3105 Staverton	221
A27 Whiteparish	220
C41 Sand Street, Longbridge Deverill	200
B3098, Westbury / Market Lavington	198
A3102 Royal Wootton Bassett	195
B3098, Market Lavington / Wedhampton	184
A342 Chirton to Rushall	182
C19/C219 Steeple Ashton	180
B3353 The Linleys, Corsham	180
B4158, Malmesbury Road, Chippenham	176
B3089, Dinton	176
C373 Seymour Road, Trowbridge	176
C76 Callow Hill, Brinkworth	176
A345 between Durrington and Enford	170
Tutton Hill, Colerne (unclassified)	168
C247 Stockley Lane to Blacklands	168
C415 Broad Town Hill, Broad Town	162
B3052, George Lane, Marlborough	160
C40 High Street, Great Cheverell	154
A345, Manningford Bruce	132
C12, Stratford Tony Road	130
C76 Tetbury Lane, Crudwell	128
C222/C220 Top Lane/Purlpit Bridge, Whitley	128
C182 Hill Corner Road, Chippenham	126
C19 Tinhead Road, Edington	126
The Down/Islington, Trowbridge	110
A342, Butt Street to War Memorial, Ludgershall	104
C54 Clay Street, Crockerton	96
Church Street, Amesbury	81

Bradford on Avon Local Youth Network Management Group

Tuesday 27 February 2018

Youth and Community Centre, Frome Road, BoA

Present:

Councillor Trevor Carbin, Chairman

Councillor Jim Lynch

Bob Crouch, Holt Youth Club

Peter Dunford, Community Engagement Manager

1. Apologies: Emma Drage, Local Youth Facilitator

2. Applications for youth grant funding

Ref	Applicant	Project Proposal	Requested
1	Wiltshire Mighty Girls	Raise Your Game Workshops, May Half Term	£1,970

Project description

Wiltshire Mighty Girls aim to empower and inspire girls by sharing and celebrating positive female role models from literature film the arts media and business. We provide a safe space and age appropriate activities to develop their social skills increase well being, general health and self esteem. This 2 day workshop offered in the May half term holiday will help young people focus on their passions, likes and hopes for the future with regards to work. We will showcase some possible career choices with presentations from women in work signposting career pathways courses of study etc all from a very holistic angle of being the best you.

Recommendation of the Local Youth Network Management Group

That the application meets the grant criteria and is approved for the amount of £1,970 subject to the grant terms and conditions.

Ref	Provider	Project Proposal	Requested
2	Bradford On Avon Town Council	To rejuvenate the youth work within the BOA town and surrounding villages	£6,243.20

Positive activity description

The Bradford on Avon Town Council and the Area Board recognize that there is a high demand for extended youth services within the community area. The Town Council will procure an organization to organize, run and facilitate new and improved youth services for the area with the support from the Area Board.

Explanation why chosen this supplier

The Town Council will be the facilitator and manager of the procured services.

Recommendation of the Local Youth Network Management Group, with any conditions

That this procurement purchase of a PAYP meets the youth funding criteria, meets the needs of young people identified in the recent needs assessment, relates directly to the BOA strategic plan for young people and is approved for the amount of £6,243.20

3. Future of the LYN

PD reported that Emma Drage is leaving the Council at the end of February for a new post at the Ministry of Defence and will not be replaced in her current role pending a review of staffing structures and LYN operations across Wiltshire.

Details will be provided of future youth budgets and grant approval mechanisms, once these are agreed.

There was now the opportunity to link more closely with the Town Council youth strategy and Colonel Llewellyn Palmer Educational Charity, to streamline policy and funding for young people in our community.

4. Great British Spring Clean

PD stayed on for the start of the Youth Club session to speak to Sally Weymouth, the Youth Worker, and the young people about the forthcoming litter pick weekend 2-4 March. As in previous years, it was proposed to litter pick at the Poulton Rec and Skate Ramps where young people gather and where littering is prevalent.

The proposed date and time for the pick was Saturday 3 March at 12.30pm, meeting outside the Youth and Community Centre. The weather forecast was not looking positive and so confirmation would be issued by SW and via social media channels nearer the weekend.

Note taken by Peter Dunford

Report to Bradford on Avon Area Board
Date of meeting Wednesday 7th March
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Wiltshire Mighty Girls	£1,970.00	Fully fund

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2017/2018 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID 547 (hyper link)	Wiltshire Mighty Girls	Raise Your Game Workshops, May Half Term	£1,970
<p>Project description Wiltshire Mighty Girls aim to empower and inspire girls by sharing and celebrating positive female role models from literature film the arts media and business. We provide a safe space and age appropriate activities to develop their social skills increase well being, general health and self esteem. This 2 day workshop offered in the May half term holiday will help young people focus on their passions, likes and hopes for the future with regards to work. We will showcase some possible career choices with presentations from women in work signposting career pathways courses of study etc all from a very holistic angle of being the best you.</p>			
<p>Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £1,970 subject to the grant terms and conditions.</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author

Name, Emma Drage
Title: Local Youth Facilitator
Tel: 07775410523
Email: Emma.drage@wiltshire.gov.uk

Report to Bradford On Avon Area Board
Date of meeting Wednesday 7th March
Title of report Youth Funding Procurement of PAYP providers

Purpose of the Report:

To consider the listed procurement purchases of positive activity providers; using youth funding, as detailed below, together with the recommendations of the Local Youth Network (LYN) Management Group.

PAYP Provider	Amount requested	LYN Management Group recommendation
Bradford On Avon Town Council	£6,243.20	To fully fund

1. Background

The recommendations from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards
- Procurement Policies and Guidelines <http://thewire.wiltshire.council/index/service-areas-carolyn-godfrey/business-services-procurement/procurement-policies-and-guidance.htm>

Young people have considered these and identified them as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Funding awarded in the 2017/2018 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Funding procurement process, through the Local Youth Network Management Group.
- 2.5. Councillors will need to be satisfied that procurement policies and guidelines have been adhered to.

3. Environmental & Community Implications

Youth Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure. The procurement will use the remaining funds in the 2017/18 budget.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

8. Safeguarding Implications

Wiltshire Council has ensured that the necessary policies and procedures are in place; through its’ procurement process, to safeguard children and young people. However, the Area Board needs to be satisfied that the providers being procured have everything necessary in place. The Community Youth Officer has assessed this and agreed providers meet safeguarding requirements.

9. Procurement of PAYP for consideration

Procurement purchase ID	Provider	Project Proposal	Requested
Procurement purchase ID number	Bradford On Avon Town Council	To rejuvenate the youth work within the BOA town and surrounding villages	£6,243.20
Provider (details of the PAYP provider)			
Positive activity description Short paragraph description of the project: The Bradford ON Avon Town Council and the Area Board recognize that there is a high demand for extended youth services within the community area. The Town Council will procure an organization to organize, run and facilitate new and improved youth services for the area with the support from the Area Board.			
Explanation why chosen this supplier The Town Council will be the facilitator and manager of the procured services.			
Recommendation of the Local Youth Network Management Group, with any conditions That this procurement purchase of a PAYP meets the youth funding criteria, meets the needs of young people identified in the recent needs assessment, relates directly to the BOA strategic plan for young people and is approved for the amount of £6,243.20			

Background documents used in the publication of this report:

- Quotation form (from the procured service provider).

Report Author

Name, Emma Drage Title: Local Youth Facilitator
Tel: 07775410523 Email: emma.drage@wiltshire.gov.uk

Youth Services in Bradford on Avon

Rejuvenation and refocus

Cllr. D. Newton, Bradford on Avon Town Council

30th September 2017

Introduction

Bradford on Avon is almost the only town in Wiltshire to have retained a Youth Centre and level of publicly funded youth services, following the decision by Wiltshire Council to withdraw the majority of funding for Youth Services in 2014, with the centre formally reopening under a five lease to the Town Council in early 2015.

The Youth and Community Centre has since been the base for the Bradford on Avon Youth Club, with the former funded by the Town Council and the latter by the Col. William Llewellyn Palmer Trust (now transferred to Town Council control).

The Youth Club has, since 2016, encountered considerable challenges. Run by a management committee that has now ceased to exist, Youth Action Wiltshire (YAW) have stated that they will only continue to provide volunteers to the Club for one further year, to allow the Town Council time to reconstitute a management committee and find further local volunteers.

The aim of this strategy paper is to propose a significant rethinking of Youth Services in Bradford on Avon: to provide children and young people in the town with an innovative service, based on people and provision, and one which will provide them with the means to have an effective voice in its future—and develop their voice in the civil society of the town itself.

Current status

The Youth Club itself currently serves up to 20 young people in any one session, although the number is more usually in single figures. It is staffed by one YAW youth worker, and a volunteer helper who is undertaking qualifications as a youth worker.

Councillors were made aware in June 2017 that there was a range of issues in respect of the Youth Club provision at the Youth and Community Centre: concerns flagged variously over the following months have ranged from anti-social behaviour, sexualised behaviour, and substance misuse, including several occasions where the Police were called or threatened to be called by YAW due to a risk of harm to young people attending the service, or property.

Anecdotally, several of the regular attendees are believed to be from outside of the Town, including those whose behaviour has caused issues, and, as a club, the behaviour has been characterised as a

clique or 'gang', with reports from others in the community that other young people are either afraid to participate in the club, or their parents do not wish them to do so.

Several meetings have been held and four Councillors have attended the Youth Club on several occasions, with one raising safeguarding concerns. Cumulatively, these discussions led to a Youth Services strategy meeting on August 10th 2017 consisting of:

- Bradford on Avon Town Councillors (DN, DT, JP);
- Bradford on Avon Town Council employees (SB and SH);
- Youth Action Wiltshire (Manager and Youth Club Volunteer);
- BOA Community Church representatives;
- Wiltshire Council Local Youth Network Local Youth Facilitator (ED).

During this meeting, a history of the provision was recapitulated, and a brief audit of other provision in the town was undertaken (informally). The clear outcome from that meeting is that there is no strategic plan for youth services—while St Laurence School was providing a part-time Youth Worker through a local church, and further limited provision provided by one church and one café in the town, no overarching planning or co-ordination was undertaken.

Youth Action Wiltshire also noted that they were willing to continue running the provision for a further 12-months on the basis that a management committee was re-formed. Councillors took the view that, instead, a subset of the Community and Recreation Committee, including non-Councillor members (yet to be confirmed) would be likely to form a steering committee for Youth Services more generally.

As it stands, the Youth Club itself is not sustainable, nor is it desirable that it continues in its current form. Given this is the primary purpose of the building, it calls into question the purpose of retaining the building. The current budget for the building and youth club comes in at around £15,000 per year (variable depending on other bookings), including a £10,000 grant from the CWLPEC. This money is currently not delivering best value or good outcomes for the young people involved, those who could be served by better provision, or the wider town.

Additionally, the Centre lease runs until 2020, meaning that a clear plan, both for subsequent service provision, and use of the site, needs to be considered now in order to provide a level of service continuity and, if possible, improvement.

However, there continues to be an identified need for youth services in the town. The question is therefore one of how best to provide reinvigorated and better youth provision.

Establishing a need

Intuitively, the town needs Youth Provision. The previous Town Council administration took the decision to save the Youth and Community Centre for good reasons, if without a strong plan for service delivery.

While it is true that many young people in the town access other types of provision—sport or music for example—many others do not, or would welcome other types of support. A safe environment for young people outside of home or statutory provision is both welcome and necessary, helping with risk factors around health and well-being, self-image and confidence.

In the longer-term, treating children and young people as part of the town’s society is a way of ensuring that they feel like valued members of that society—and that they participate in other aspects of the town’s life.

On the other side, as a Town Council we are getting an increasing number of reports of anti-social behaviour, much of which is ascribed to young people—providing alternative activities is a way of starting to address that. Further, youth provision can include detached work, away from a particular venue, where workers approach and work with young people at risk from, or at risk of perpetrating anti-social behaviour. This could also include targeted work with referrals from other agencies, including schools and youth justice—a model that was common up until 2010.

Recommendations

1. More, not less

The purpose of this paper is therefore not to argue for the closure of youth provision in the town; quite the opposite. An effective youth service is at the heart of both engaging young people in the civil society of the town, and reducing the risks of anti-social behaviour as a preventative service.

An initial meeting has been held with one potential provider, Action for Children, that agreed to provide indicative costings for a small youth provision, taking account of the circumstances outlined.

	2018-19
Staffing	£29,115
Other staffing costs	£3,490
Premises	£581
Equipment	£2,137
Communication	£790
Service User Activity	£2,000
Payments to Partners	£-
Support costs	£4,235
Total	£42,348

This is clearly a substantial uplift on the current planned spend. However, it is also a step-change in the level of provision, and one that will provide a substantial service and indication of intent.

The scope of the provision could also be significantly enhanced: we know that Bradford on Avon attracts young people from the surrounding towns and villages. Approaching other parish and community councils, in particular Holt and Winsley, and the local Area Board to offer elements of a youth service in those locations too.

In addition, grant-funding could be sought from elsewhere, and commissioning a service from Action for Children or another youth services provider in the Charity sector would bring with it the opportunity to supplement through local fundraising and an existing supporter network.

Recommendation: The Town Council should issue a Request For Proposals from service providers to design and operate a youth service in the town and surrounding area, and seek to work with

the Area Board and other local Parish Councils to fund that service. This will be conducted in line with BOATC procurement policies.

The service specification should include:

- Staffing of up to 3 part-time staff;
- Targeted (referred) youth work;
- Detached youth-work;
- Planned and open-access youth provision in a variety of locations;
- Strategic engagement and co-ordination with other providers and activities in the area, including sports and arts groups to maximise the community input into the service;
- Design and delivery of participation services to enable and embed citizenship and community engagement at a young age;
- Open to all children from age 10-16 (Year 6–Year 11) within the defined area, to include age-appropriate activities for each age-group;
- Appropriate policies and insurances.

2. Living and working

In addition to providing a Youth Service, providing young people with meaningful opportunities within the town is critical to their feeling part of society and engaging with it. The idea that a young person can work and live independently in the town is, at present, not anywhere close to the reality for the great majority.

Our aspiration must be that young people can live in the town, outside of their family home, and that they can earn enough to enable them to do so. The reality is that this will not be achieved if left to the market.

The Town Council can provide leadership by example, in ensuring that Apprenticeship opportunities are created across a variety of areas, including tourism, events, retail and town management, and that our Apprentices are paid a living wage. It should also engage with the larger employers in the Town to encourage similar opportunities, leading to permanent work where possible.

On housing, we should acquire and redevelop a site or sites, and create an appropriate legal vehicle to allow affordable rental accommodation to be maintained in the town in the long-term, specifically aimed at 18-30 year olds who have been raised and educated in the town (within the non-private sector). This should take account of existing and potential future assets in use by or available to the Town Council.

Recommendation:

The Town Council should:

- Identify and acquire an appropriate site or sites in the town;
- Identify or establish an appropriate legal vehicle to undertake and own the redevelopment, perhaps including community co-operative element;
- Develop a limited number of dwellings on the site, considered as a mix of 1 and 2-bed properties, probably apartments, including parking and shared amenity space;
- In addition, retain community space on the ground floor for use by youth workers and other local groups;
- Leases on the apartments would be limited to young people between 18-30 who have completed the majority of their secondary schooling in state-school provision while residing in the town, to enable them to maintain employment in the local area. Leases would run until the age of 30 (or until a significant breach occurs);

- **The site and properties should be owned by a social enterprise that is not housing association, to ensure that the property remains available for future use (i.e. is not subject to the Right to Buy)—in essence a private, philanthropic body.**

An outline viability of this proposal is currently being prepared and will need to be considered carefully. But there are plenty of examples of successful community-built housing schemes across the country that are delivering similar opportunities, and from which we can take our cue.

If we can get this right, it may set a template for further interventions to help our young people stay in the community, instead of being forced to move away simply because they can't afford to stay. And implicit in our considerations is the expectation that the development should make a contribution to the revenue costs of our proposed new youth service provision. Of course, all of this must be caveated with the need to work within existing regulations and within strong and prudential financial limits.

Moving forward

As a Town Council these linked proposals will mark a major and innovative change in youth provision in the town—and make us one of the few public authorities seeking to put our young people at the very centre of our policy-making.

They are also a starting point.

Further steps should include establishment of a Youth Council, building on the participation services funded under Section 1, to enable young people to take an active role in decision making, and embed the habit of engagement.

If Section 2 proves successful, an expansion of that model into other areas transferring into BOATC control should be considered—potentially on a blended lease or purchase model.

We have the chance to take a huge and exciting step in this area—to start to build for the future.

